**­­Confidential**



**Foundation Certificate in Couple Counselling and Psychotherapy**

**Training Application Form**

**Intake 2023**

Tavistock Relationships

**Hallam House, 56-60 Hallam Street, London, W1W 6JL**

**Telephone: 020 7380 8288 Email: training@tavistockrelationships.ac.uk**

**www.** **tavistockrelationships.ac.uk**

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| Programme Informationplease indicate the course for which you wish to apply by ticking the appropriate box: | | |
| **Trainings – Please choose your Centre** | | |
| PC1 | Foundation Certificate in Couple Counselling and Psychotherapy  January 2023  **Monday – evenings 6:00pm – 9:00pm** | **n/a** |
| PC1A | Foundation Certificate in Couple Counselling and Psychotherapy  April 2023  **Thursday – daytime 11am – 2:45pm** |  |

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| Personal Details | | | | |
| Surname |  | Forenames |  | |
| Title |  | Date of Birth |  | |
| Address |  | Post Code |  | |
| Home tel. Number |  | Mobile Number |  | |
| Work tel. Number |  | Email Address |  | |
| Emergency contact name & relationship |  | Emergency contact tel. number |  | |
| Domicile Status | Home: EU/EEAInternational | Country of Birth |  | |
| Nationality |  | |
| Country of Permanent Residence |  | Have you been a UK/EU resident for the past 3 years? | Yes  No | |
| Current Occupation: |  | | | |
| English Language Proficiency | | | | |
| Is English your first language? | | | | Yes  No |
| Was English the language of instruction of other degrees you have completed? | | | | Yes  No |
| If you answered “no” to both questions above, please provide information below on which English qualifications you hold and at which level (e.g., IELTS 7.0)**.** In the case of applicants whose first language is not English, IELTS 6.5 or equivalent is required with a minimum score of 6 on ‘writing’. | | | | |

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| Give details, if applicable, of all courses applied for and attended at Tavistock Relationships |
| **Course title, date applied, attended (yes or no):** |

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| 1. **Education and Professional Training** | | | | | |
| **Academic Qualification**  (e.g., BA, BSc, MA, A-Level) | **Course/award title** | **Name of Awarding Institution** | **Course Duration** | **Result** | **Year of completion/ expected completion** |
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| **Other training information** Please add below any further information/comments related to training you have completed. | | | | | |

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| 1. **Employment History**Please provide details of your current and previous work experience (including nature of your work) and dates of employment. Please include any voluntary work. Details of any therapy practice should be detailed in section below | | | |
| **Employer** | **Dates of employment** | **Position Held** | **Details** |
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| Please describe any other relevant work experience (paid or voluntary) that may be relevant to your application: | | | |

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| Personal Therapy Please give details of any personal therapy (e.g., counselling/psychotherapy/psychoanalysis) you have had or are having. Please include your therapist’s name (or names if you have had more than one therapist), professional training body (if known), dates and frequency of sessions. |

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| 1. **Equal opportunities Would** taking up a place on the course face you with any disability-related difficulties? Please indicate what |
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| 1. **Personal Statement (Part 1) – educational and professional life**   Please tell us about your education and/or professional development and work life so far, highlighting aspects that are relevant to your interest in this course, your interest in counselling, and any career plans which you consider relevant to your application.  **Word count: max 500** |
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| 1. **Personal Statement (Part 2) – personal life**   Please tell us about you and about your life so far. When describing your formative experiences, you may wish to highlight something specific about your childhood or family history, a significant personal event, a past or present relationship. Do include your reflections on these experiences. Please add any thoughts you may have about how your life experiences link to your interest in counselling and psychotherapy.  **Word count: min 500, max 750** | |
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| 1. **References (at least one of whom should be a professional referee)** | | |
| 1. Name and address | 2. Name and address | |
| Telephone | Telephone | |
| Email Address | Email Address | |
| In what capacity and for how long has this person known to you? | In what capacity and for how long has this person known to you? | |
| If we invite you for interview, may we ask this person for a reference before the interview date? | If we invite you for interview, may we ask this person for a reference before the interview date? | |

**There is an application fee of £50 (non-refundable) due to be paid with the submission of this application form. Payment can be made by bank transfer. Details will be sent to you via email once we have received your application.**

**Please return the completed application form to: Email:** [**training@tavistockrelationships.ac.uk**](mailto:training@tavistockrelationships.ac.uk)

**Signed**    **Date**

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| **Checklist of enclosures** | **Please tick** |
| **Application Form** |  |
| **Email JPEG file of head shot photo to the training department**  **(Please do not send us a copy of your passport)** |  |
| **Equal Opportunities Form (below)** |  |

**Equal Opportunities Policy Monitoring Form** 

**Role: Date:**

The purpose of the following is to ask you to assist us in the process of monitoring our Equal Opportunities Policy. At Tavistock Relationships we aim to be a fair and inclusive organisation. Understanding our clients, staff, visiting clinicians and trainees within our organisation is important, as it helps in the development of the services we offer. The information you provide is completely anonymous. If there are any questions you do not wish to answer, then please leave these blank.

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| **Gender/Gender Identity**  (Please choose all that apply) | Female |  |
| Male |  |
| Transgender |  |
| Other |  |
| Prefer not to say |  |
| **How would you best describe your Ethnic Origin?**  (Please choose one only) | **White** | |
| British |  |
| Irish |  |
| Any other White background |  |
| **Mixed** | |
| White and Black Caribbean |  |
| White and Black African |  |
| White And Asian |  |
| Other Mixed background |  |
| **Asian or Asian British** | |
| Indian |  |
| Pakistani |  |
| Bangladeshi |  |
| Other Asian background |  |
| **Black or Black British** | |
| Caribbean |  |
| African |  |
| Other Black background |  |
| **Chinese or other ethnic group** | |
| Chinese |  |
| Other (please specify) |  |
| Prefer not to say |  |
| **Age** | 18 – 25 |  |
| 26 – 35 |  |
| 36 – 45 |  |
| 46 – 55 |  |
| 56 – 65 |  |
| 66 or over |  |
| Prefer not to say |  |
| **How would you best describe your sexual orientation?** | Bisexual |  |
| Heterosexual |  |
| Lesbian |  |
| Gay |  |
| Other |  |
| Prefer not to say |  |
| **Disability**  Do you consider yourself to have a major illness or disability (as defined in the Equality Act 2010) | No |  |
| Yes |  |
| Prefer not to say |  |
| **If Yes**, please indicate the nature of your disability/illness |  | |
| The Equality Act 2010 defines a disabled person as someone *“with a physical or mental impairment which has a ‘substantial’ and ‘long-term’ negative effect on your ability to do normal daily activities”* | | |

The Tavistock Institute of Medical Psychology aims to ensure that no client, job applicant or employee is discriminated against on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. It aims to develop its services in ways that make them accessible to those who wish to use them (subject to terms and conditions on which they are provided). All employees have a duty not to discriminate against any individual, or group of individuals, on the grounds specified in this statement, and are expected to contribute to fostering the spirit of equal opportunities in all aspects of their work.